



BOLNEY C.E.P. SCHOOL

Church Lane, Bolney, Haywards Heath, West Sussex RH17 5QP
Tel: 01444-881352 Fax: 01444-881047
E-mail: office@bolneyprimary.school
Web: <http://bolneyschool.org.uk/>

Be the Best You Can,
Guided by God

Headteacher: Ms Emma Lofthouse, BEd Hons,

date

To the parent(s) of **Name**

Following a register check, concerns have been raised over **Name**'s attendance at school. It is vital that your child is in school regularly in order to access the full curriculum.

Name's attendance for this school year is currently 00.00% which is below our expectations of 96%+.

The Department for Education class children who attend school for less than 90% of the time as persistent absentees. We understand that children are often poorly and are genuinely unable to attend school. However, it is vital that **Name** is in school regularly in order to access the full curriculum.

Name's attendance will now be monitored closely. If you are experiencing any difficulties or have concerns regarding this letter, please do not hesitate to contact the school.

Yours Sincerely,

Ms Emma Lofthouse
Headteacher