



# BOLNEY C.E.P. SCHOOL

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Be the Best You Can,  
Guided by God

**Headteacher: MS Emma Lofthouse, BEd Hons, NPQH**

date

To the parents of **Name**

Following a register check on **Date**, concerns were raised over **Name**'s attendance at school as it had fallen to 00%.

Since that letter was sent, **Name** has had **0** further absences from school and is now classed as a persistent absentee from school. Children that the Department for Education class as persistent absentees attend school for less than 90% of the allocated time.

We understand that children are often poorly and are genuinely unable to attend school. However, it is vital that **Name** is in school regularly in order to access the full curriculum. At this moment in time we are unable to authorise any further absences from school. All future absences, including illness, will be classed as unauthorised unless medical evidence is provided.

**Name**'s attendance will continue to be monitored closely and may be referred to the Education Welfare Officer if it does not improve. If you are experiencing any difficulties or have concerns regarding this letter, please do not hesitate to contact the school.

Yours sincerely,

Ms Emma Lofthouse  
Headteacher